Brannel School Challenge Week 2023



Are YOU ready for the challenge?

As a school we are extremely proud of the diversity of the curriculum that we offer students at Brannel. After a highly successful Challenge Week last year, we are looking forward to running the week again this year.

Challenge Week is for students in Years 7-9.

- Year 7 students will all follow the activity schedule designed for their year group (See Year 7 section of booklet).
- Years 8 and 9 will be able to choose their activities for each of the days
- Some year 9 students will be completing their Duke of Edinburgh Expeditions over the Monday

 — Tuesday or Thursday

 — Friday. This will be prefilled in on the booking form.

	Monday	Tuesday	Wednesday	Thursday	Friday
Year 8 and 9	Student Selection 1 or D of E Day 1	Student Selection 2 or D of E Day 2	Student Selection 3	Student Selection 4 or D of E Day 1	Student Selection 5 or D of E Day 1

Challenge Week is a fantastic week. The curriculum is enriched by providing students with activities that cannot normally take place in an average school day. Activities have been put together to provide every student with the opportunity to try something new and work with others as part of a team. Some students may be staying away from home for the first time.

The point is to challenge them to work outside their comfort zone. Our aim is for each student to take the plunge into new experiences and potentially develop a skill or interest that will stay with them for the rest of their lives.

We are offering a range of activities, varying in cost, with some being a minimal contribution or free. This allows every student to participate. We understand that for some families the cost of living crisis is having a significant impact. We have focused on delivering a wider range of free and low cost activities than in previous years.

Please note that prices are currently indicative. Prices will be confirmed once student numbers for each activity are known. You will be advised on the exact cost in due course. We will endeavor to keep the costs as low as possible.

If you have any concerns relating to booking activities please, in the first instance ask your child to speak to their tutor.

If this does not resolve the situation, please contact the school on 01726 822485 or email challengeweek@brannel.com



Mrs Carbis
Challenge Week Co-ordinator
Assistant Head of Year 7
Teacher of Maths



Ms Hill
Challenge Week Coordinator
Pastoral Support Officer

BEFORE reserving your place on an activity:

- Show this booklet to you parent/carer. Talk about the activities you
 want to choose and make sure they are willing and able to pay the
 cost of these activities.
- Talk to your friends and find out what activity they will be doing.
- Only pick an activity that you think you will be able to do. It is not easy to change your choice after the deadline, so you may be disappointed. Don't select Tree Surfing, for example, if you are terrified of heights. Don't select Coasteering if you hate swimming in the sea.
- Make sure you have selected second choice activities. This is in case
 activities are either overbooked or do not have the sufficient numbers
 to allow them to go ahead. Please make them different to your first
 choices.
- Talk to your tutor, or to Mrs Carbis or Mrs Hill if you have any questions or you are not sure whether an activity is for you.
- Be aware of deadlines. Some of the activities fill up quickly. Forms are processed on a first come first served basis.
- Make sure you know how much you are able to spend. Do not book an activity that your parent/carer will be unwilling or unable to pay for.

What do I need to do next?

Complete and return your **Activity Form** and **Parent Consent Form** to the reception by **Monday 20th March**

- Once your activities have been confirmed, your parent/carer will need to make payments on Parent Pay.
- Payments can be made in installments.
- Payment must be made in full by Wednesday 31st May or you will be removed from all activities and placed on free in-school activities.

Attendance

Please note that all students must attend school during Challenge Week. Attendance is NOT optional. It is part of the school term and so normal school attendance must be maintained.

Arrangements for the week

School transport will operate as normal.

Some activities will have start and finish times beyond the school hours and you will need to make arrangements for getting to and from school in such circumstances.

The canteen will be open during the week. If you are entitled to free school meals, students will need to book a packed lunch through the Catering Manager at least 24 hours before a planned external activity (i.e any activity not taking place within the school), which the student must collect from the canteen.

During Challenge Week students do not have to wear school uniform for any of the activities.

Naturally, we have high expectations of our students' behaviour and we often receive compliments on their conduct. However, please note any unacceptable behaviour will result in students being withdrawn from activities. In such cases a <u>refund will not be given</u> as most bookings for visits will have been paid for in advance.

Health & Safety

In the process of organising the activities in this booklet, staff have paid great attention to health and safety. Where activities take place in a potentially hazardous situation, tuition and supervision by trained and qualified instructors is provided. To this end it is important that the Parental Consent Form is completed and returned to the school by Monday 20th March.

Please also ensure that your child has a waterproof coat, sun tan lotion, sun hat, packed lunch (if required) and water to drink. All water sports will require swimwear and a towel.

BEFORE reserving places on any activity

- Please read the Terms and Conditions included at the end of this booklet. By signing and returning the Consent Form you are providing agreement that you, as the parent/carer, has read, understood and will comply with these terms and conditions.
- Talk about the activities your child wants to choose and make sure you are willing and able to pay the cost of these activities.
- Make sure your child has selected second choice activities. This is
 in case activities are either overbooked or do not have the
 sufficient numbers to allow them to go ahead.
- Once your child has completed and returned their Activity Form and Parent Consent Form and their place has been confirmed, you will need to make payments on Parent Pay.
- Payments can be made in installments.
- Payment must be made in full by Wednesday 31st May or you will be removed from all activities and placed on free in-school activities.

Please note that if money is owed to the school for previous paid school trips or activities, your child's activity choices may be limited until the outstanding balance is cleared.

Note on ParentPay

Brannel School uses ParentPay for the financial administration of all visits and activities. Please be aware that the school will no longer accept card payments over the phone and the school will no longer accept personal cheques.

ParentPay has helped to alleviate the risks associated with students bringing large amounts of cash into school. It has also increased levels of control for parents/carers by ensuring that they are able to view and track payments online.

Should you have any queries regarding ParentPay or require support to activate your online account, please do not hesitate to contact the School Finance Office or email: **finance@brannel.com**







Year 7 Camp Programme

As a school we would like to offer you this amazing opportunity to finish off your first year at Brannel.

Opportunity to develop some important skills further before you become year 8 - resilience, teamwork, confidence.

But most importantly to have fun and enjoy spending time with your peers and staff in a beautiful part of our county.

Day 1	Arrive at school normal time Coach leave Brannel 9am Drop off near Newquay Walk to camp lunch on route (packed / FSM) Arrive at camp and set up tents Surf Lesson/Beach Games/Orienteering Camp BBQ (Provided by school) Support walk and evening games
Day 2	Breakfast (Provided by school) Surf Lesson/Beach Games/Orienteering Lunch at camp (Provided by school) Pack up camp Return to school for buses 3:15pm

5-Day Activity Year 7 only

What is included?

 Transport, meals, tents, surf lesson, beach games
 Please bring lunch for day trips.

Requirements for Camp

- Essential: Sleeping bag and pillow, warm clothing, waterproof coat, water bottle, sunscreen, toiletries, plate and mug.
- Optional: Wetsuit, camping mat, tent, snacks and treats.
- Breakfast: Cereals, Toast and Fruit.
- Lunch: A range of sandwiches, crisps, cereal snack bar and fruit.
- Evening BBQ: Will include a range of burgers, sausages and salad with vegetarian options also available.



Year 7 Challenge Week Plan

Tutor groups	Monday	Tuesday	Wednesday	Thursday	Friday
7H2 7R	Walk into camp	Walk out of camp	House Day	Camel Creek or Multisport	Beach Day
7K 7R2	House Day	Walk in- to camp	Walk out of camp	Camel Creek or Multisport	Beach Day
7M 7G	Beach Day	Camel Creek or Multisport	Walk in- to camp	Walk out of camp	House Day
7H	House Day	Camel Creek or Multisport	Beach Day	Walk in- to camp	Walk out of camp

Option 1 : £30

Year 7 Camp - Beach Games Day - House Day - Camel Creek

Option 2: £15

Year 7 Camp - Beach Games Day - House Day - Multi Sports

5-Day Activity Year 7 only

What is included?

 Transport, meals, tents, surf lesson, beach games Please bring lunch for day trips.



Daily activities: In school Out of school

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Multisports,p14	Multisports, p14	Multisports, p14	Multisports, p14	Multisports, p14
Internet Icon p14	Learn to sign, p19	Craft Day, p17	1st Aid Skills, p18	Star Wars Day, p18
Boxing, p20	Netball p16	Make it, p17	Clay Day, p14	Learn to sign, p19
Life Skills, p12	Life Skills, p12	Life Skills, p12	Life Skills, p12	Life Skills, p12
Strictly , p15	Beach Day, p21	Beach Day, p21	Eden Project, p28	HITT & cardio, p19
Rocket, p15	Puzzle Club, p16	'Locked In', p29	Wheal Martyn, p24	Puzzle Club, p16
D of E, p11	D of E, p11	Elemental, p23	D of E, p11	D of E, p11
Italian Food, p16	Italian Food, p16	Surfing, p23	Bake off! p19	Strictly, p15
Cornish Summer	Mindfulness and	Seal Sanctuary, p22	Mindfulness and	Football Mini-
Holiday, p26	Wellbeing, p21		Wellbeing, p21	Tournament, p17
Plymouth	Mount Hawke, p 21	Tide climbing, p22	Cornish Summer	Community
Aquarium, p22			Holiday, p26	Project, p24
Tate St Ives, p28	Wreck Fish, p24	Tate St Ives, p28	Plymouth Argyle, p25	Mount Hawke, p21
Bus adventure, p28	Mevagissey— Fowey, p29	Bus adventure, p28	Plymouth Aquarium, p22	Ready, Steady, Cook! p15
Forest adventure, p27	Truro by train, p29	Star Wars Day, p18	Paint pouring and jewelry making, p18	Beach Day, p21
Newquay Zoo, p25	Newquay Zoo, p25	Newquay Zoo, p25	Newquay Zoo, p25	Newquay Zoo, p25
Make up 1, p13	Make up 2, p13	Escape room / Football Golf, p26	Make up 1, p13	Make up 2, p13
Adrenaline	Adrenaline	Adrenaline	Mount Hawke, p21	Adrenaline
Quarry, p23	Quarry, p23	Quarry, p23		Quarry, p23
	Eden Project, p28		Forest adventure, p27	Surfing, p23



DofE Award Expedition

- FOR STUDENTS SIGNED UP FOR Dofe AWARD ONLY *
- Please contact Miss Cording for enquires related to D of E lcording@brannel.com

Cost– this is priced separately



londay– Tuesday or Thursday– Friday– your gro days have been preassigned.

What is included?

Transpor

Places Available:

30

Requirements:

Comfortable, old clothing, sunscreen



Life Skills Program

- A set of free life skills activities to build confidence and have a go at something new.
- You can book individual days or choose to do all 5 days
- Monday

 Basic Decorating

 have a go at painting and wall papering. Test and try out your DIY skills
- Tuesday- Car Maintenance find out how to change a tire, check the oil level and fill up screen wash
- Wednesday– Finance and budgeting– sort your mortgages from your ISAs find out the difference between a debit and a credit card
- Thursday–Interviews made fun– have a go at prepping for an interview for your dream job, practice application forms and selling yourself.
- Friday- basic relationships skills- from friendship issues to romantic relationships. Getting your communication and ground rules right is important.

tivities running all week you could book in for one day

What is included?

Activity and all materials needed

Places Available:

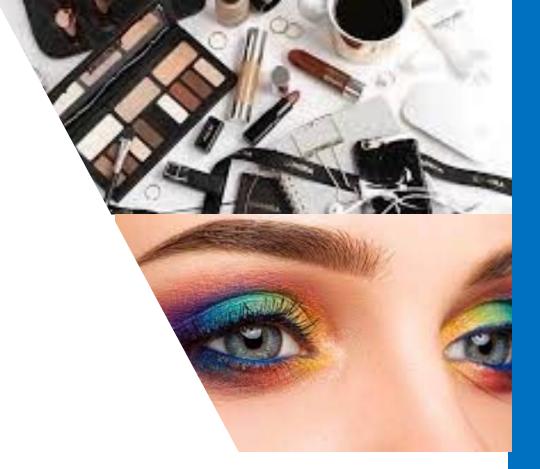
30

Requirements:

None

Cost-free





Make up and Skin Care

Learn how to prepare the skin correctly ready for make-up application. Design and create make-up look anything from everyday make-up to something creative suitable for masked balls and performance.

Day 1

AM: Skincare and basic make-up

PM: Character breakdown and design

Day 2

Character design and application

Photos to be taken after.

What is included?

All Skin care and make up

Places Available:

20

Requirements:

None

Cost-

£10 in total for the two days

Multi-Sports

Remaining spaces— Monday and Friday

Spend the day putting your skills to the test in a range of indoor and outdoor sports. Here you will learn new skills as well as have the opportunity to compete against your peers in various activities.



Cost: Free
Available Places: 30

Requirements: None

Return: Normal School Hours

Clay Day

Fully Booked

The Great Brannel Pottery
Showdown, come along and get
creative with clay. Make your own
hand built bowl or cup.



Cost: £2 for materials

Available Places: 15

Requirements: None

Return: Normal School Hours

Internet Icon

Last few spaces remaining- Monday

Design your own Internet Icon, use our video cameras to film, make and edit your icon.



Cost: free
Available Places: 8-10
Requirements: None

Ready, Steady, Cook!

Extra spaces created

*Available Tuesday *

Create a culinary delight based on a secret bag of ingredients! You will be given some time to plan your menu and then create a dish or two using your ingredients and some stock cupboard basics. Could you be the next Jamie Oliver or Rick Stein?



Cost: £2.00 for ingredients

Available Places: 20
Requirements: None

Return: Normal School Hours

Strictly Come Brannel

Available Monday or Friday

Learn some basic ballroom or Latin steps, have a go at costume design. Put your routine to music. Watch the professionals then be inspired to have a go yourself.



Cost: free
Available Places: 25

Requirements: None

Return: Normal School Hours

Rocket and Trebuche Challenge!

Available Monday

Have a go at building and testing both a rocket and a Trebuche. Put your engineering to the test and see how far you can launch a projectile



Cost: £3

Available Places: 25

Requirements: None

Italian Day! Cooking and Pasta Making

*Available Monday *

Make pasta from scratch. Take flour eggs and water and create your own pasta masterpieces. Have a go at learning some Italian phases and indulging in café culture. Watch an Italian film and indulge in all things Italian.



Cost: £4.00 for ingredients

Available Places: 25

Requirements: None

Return: Normal School Hours

Netball Academy

Available Tuesday

Practice your netball skills, work on your passing, marking and shooting. End the day by playing in a round robin competition.



Cost: free
Available Places: 30
Requirements: None

Return: Normal School Hours

Puzzle Club

Available Tuesday and Friday

Try some of our trickiest puzzles— Have a go at rubix cubes or try your hand at 1000 piece puzzles. Build your resilience by putting your skills to the test.



Cost: Free

Available Places: 25

Requirements: None

Brannel Mini-Football Tournament

Fully booked

Take part in a football tournament. Work with your team through round robin competitions on the 3G.



Cost: free

Available Places: 50

Requirements: None

Return: Normal School Hours

Crafting Day

Available Wednesday

Have a go at being creative.

Brainstorm what you will make then set about creating your project.

Weave using paper or other material to make your creation



Cost: free

Available Places: 25

Requirements: None

Return: Normal School Hours

Make It! Mobile Phones

Available Wednesday

Make a mobile phone holder or a jewellery box.

Design and make your own mobile phone holder or Jewelry box.



Cost: £3.00

Available Places: 25

Requirements: None

Star Wars! Jedi Academy

*Available Wednesday *

Design your own star wars costume then feel the force by watching your favorite episode. May the force be with you



Cost: free

Available Places: 25

Requirements: None

Return: Normal School Hours

First Aid Skills

Available Thursday

Learn the skills needed to cope with first aid emergencies. Have a go at bandaging, learn how to treat a nose bleed or how to treat an unconscious patient.



Cost: free

Available Places: 25

Requirements: None

Return: Normal School Hours

Paint Pouring and Jewellery Making

Available Thursday

Pour paint to make colourful designs then use these to make creative jewellery.



Cost: £4.00

Available Places: 25

Requirements: None

The Brannel Bake Off!

First day fully booked spaces now available on Wednesday

Are you the next Paul Hollywood. Have a go at baking different cakes and bakes. Try different techniques from icing to hand decorating.



Cost: £4.00 for ingredients

Available Places: 22

Requirements: None

Return: Normal School Hours

Learn to Sign

Available Tuesday and Friday

Learn some basic sign language and expand your communication skills. Work in small groups to learn basic greetings and conversational sign language



Cost: free

Available Places: 25

Requirements: None

Return: Normal School Hours

HITT and Cardio training

Available Friday

Work out by planning and designing your own HIIIT training routine.. Test your fitness and endurance.



Cost: free

Available Places: 25

Requirements: None

Punch your way through to better Mental Health and Wellbeing Action for Children

Available Monday

- Spend the day with the coach for St Austell Boxing Club to help box your way through to better mental health and wellbeing. This day is run in conjunction with, and funded by Action for Children. When you exercise, your body releases chemicals called endorphins. These endorphins interact with the receptors in your brain to reduce your perception of pain, and help to trigger positive feelings in your body. Coach Jimmy will spend the morning with students in school, then walk them to the boxing club for 11:15. Students will return to school for a late lunch and an end of day session. Water and snacks will be provided by Action for Children, and the day will run free of charge. Only requirements will be suitable clothes for boxing, trainers and enthusiasm!



Cost: FREE

Available Places: 20

Requirements: None

Beach Day

Available Tuesday, Wednesday and Friday

Spend the day at the beach, have a go at some beach games or relax in the sand.



Cost: £6.50
Available Places: 30
Requirements: None

Return: Normal School Hours

Mount Hawke Skate Park

Available Tuesday, Thursday and Friday

A day at the Southwest's largest skate park, where you will perfect your skating or scootering skills during the day at Cornwall's best skate park.

*MH Online Registration Form must



Cost: £13.50

Available Places: 30

Requirements: Scooter/Skateboard, Helmet

Return: Normal School Hours

Mindfulness & Yoga Retreat

Available Tuesday and Thursday

Spend the day getting away from it all at the beautiful Acorn camping- work on your mindfulness. Develop skills for mindfulness and coping with everyday stress. Students will get the chance to try block carving and exploring the woodlands. This is limited to 12 students.



Cost: £15

Available Places: 12

Requirements: None

Seal Sanctuary

Available Wednesday

Visit the seal sanctuary and find out about seals in Cornwall. Visit the hospital and see the young seals. All set in the picturesque setting of a creek in west Cornwall



Cost: £18.50

Available Places: 42

Requirements: None

Return: Normal school hours

Plymouth Aquarium

Available Monday and Thursday

Explore the National Marine Aquarium which is the UK's largest aquarium, located in Britain's Ocean City, Plymouth.



Cost: £15 .50

Available Places: 45

Requirements: None

Return: TBC

Rock Climbing & Bouldering

Available Wednesday

The Tide Climbing Centre is a state of the art climbing gym in north Cornwall. You will received 3 x 1 hr

climbing sessions which will include rock climbing and bouldering (free climbing).



Cost: £16
Available Places: 50
Requirements: N/A

-Day Activities Out of School

Watersports

Available Wednesday

This half day with **Elemental UK**, is a good day out to try a variety of water sports, including kayaking, stand up paddle boarding & coasteering, All in all an activity filled day which is great value for money.



Cost: £28.50

Available Places: 40

Requirements: CONFIDENT IN THE WATER

Return: 5.00pm approx.

Adrenalin Quarry

*Available Tuesday, Wednesday and Friday *

Spend the day at Cornwall top adventure park. Your day will include:

The Zip: The UK's maddest zip wire. 490m long, 50m high and reaching speeds of 40mph

Karting: Race your mates on the massive 800m circuit at Kart World **Aquapark:** climb, jump, slide and bounce at the world's biggest aquapark.



Cost: £43.50

Available Places: 30

Requirements: Physically fit to swim and

not afraid of heights

Return: Normal school hours

Surf's Up!

*Available Wednesday or Friday *

Enjoy the best the north coast has to offer with 2 x 1Hour surf lessons. Catch some waves.,



Cost: £16.50

Available Places: 30

Requirements: Ability to swim

'A Cornish Summer Holiday'

Available Monday, or Thursday

Explore Cornwall on this mystery trip. Travel to some picture postcard locations and take part in some local delicacies.



Fully booked

Try to catch your evening meal.
Taking a boat from Mevagissey
We will head out for 90 minuets of
fishing. Bring home what you have
caught. All equipment will be
provided. You will then get to have
a go at crabbing round the harbour



Cost: Free
Available Places: 15

Requirements: Physically fit

Return: Normal school hours



Cost: £34

Available Places: 9

Requirements: CAN TRAVEL WELL ON A

BOAT

Return: Normal school hours

Wheal Martyn

Available Thursday

Visit the cultural hub of Wheal Martyn find out about the history of the clay villages. Walk up to see modern day clay mining in action.



Cost: £7.50

Available Places: 30

Requirements: None

Home Park Tour & Coaching Session

Fully Booked

If you enjoy football then this is for you. Take a trip to Plymouth Argyle Football Club and get a back stage tour of the club. Visit the pitch as well as take a peak in the board room to see who is being signed for the next season. All before enjoying a coaching session/ 5-aside tournament at Plymouth's very own 'Goals' facility.



Cost: £37.50
Available Places: 45
Requirements: None
Return: TBC

Newquay Zoo

Available Monday, Tuesday, Wednesday, Thursday and Friday

See some of the greatest creatures on Earth; a wide range of different animals including lions, penguins and monkeys, along with a wide range of reptiles and amphibians, and meerkats.



Cost: £ 6.50
Available Places: 48
Requirements: None

SAS Survival Day

Available Monday and Thursday

Footsteps of discovery are well established survival camp specialists and have been conducting successful events with a Survival & Bushcraft theme for over a decade. With the Instructors made up predominantly of ex-military personnel you will gain experience in some of the following activities:

Safe cutting and safe use of a bushknife; greenwood working; flint knapping; cordage making and braiding; knots and lashings, tracking, trapping, small game preparation, foraging, firemaking, signal location.

There is also a "Primitive Tools Range" where you can learn to shoot catapults, throw knives, throwing stars and axes amongst other things.

You will learn to handle food and cook in the outdoors under the tutelage of our qualified staff. This is normally accomplished on two large cooking fires in the main shelter area.



Cost: £28

Available Places: 20

Requirements: None

Tate St Ives

Available Monday and Wednesday

Take part in a workshop in the world famous Tate St Ives gallery. Tour the galley and end the day on the beach.



Cost: £12.50

Available Places: 48

Requirements:

Return: Normal school hours

Brannel Bus Adventure!

Available Monday and Wednesday

Plan your route, using the bus network in Cornwall to travel to the coast or city. Work out your connections and gain a life skill in mastering bus travel.



Cost: £7
Available Places: 15
Requirements: None

Eden Project

Available Tuesday and Thursday

Visit the world famous eden project. Venture through the biomes and view plants from across the world.



Cost: £14

Available Places: 48

Requirements: None

Truro by Train

Available Tuesday

Work out your journey to Truro via train. Plan your trip—buy your own ticket and plan a day out in the capital of Cornwall.



Cost: £3

Requirements:

Ľδ

Available Places: 20

Wear suitable clothing for

the weather

Return: Normal school hours

Mevagissey to Fowey

Available Tuesday

Take the Mevagissey to Fowey ferry. You may spot some dolphins or seals on the way. See the fishing villages or Fowey and Mevagissey



Cost: £20

Available Places: 15

Requirements: None

Return: Normal school hours

Escape rooms and football golf

Fully Booked

Travel to an escape room. Try to escape in the hour by solving the puzzles. Put your knowledge and ability to think under pressure to the test. Then take a turn on the football golf course.



Cost: £31.50

Available Places: 18

Requirements: None

Educational Visits: Terms & Conditions

TO BE RETAINED BY PARENT/CARER

Terms and Conditions relating to educational visits and activities

Consent Form

- 1.1 In order to comply with Health and Safety regulations, prior to participating in an educational visit or activity, all students must return a completed Consent Form signed by a parent/carer.
- 1.2 Students without a correctly signed Consent Form will not be allowed to participate in the visit or activity. Handwritten notes, letters or verbal consent will not be accepted.

Expectations of Students

- 2.1 Students are expected to behave appropriately on school trips. The health and safety and enjoyment of the visit or activity by others is of paramount importance at Brannel School; inappropriate behaviour will not be tolerated.
- 2.2 Any student behaving in an inappropriate manner or putting others at risk whilst participating in a visit or activity shall be removed immediately. This will be at the discretion of the Headteacher. Where necessary, this will be at the parent/carer's expense.
- 2.3 Any student behaving in an inappropriate manner or putting others at risk whilst at school prior to departure shall be removed from the visit or activity. This will be at the discretion of the Headteacher. The parent/carer will be required to stand any loss of deposit or cancellation charges.
- 2.4 Students are required to ensure that appropriate clothing is worn for visits and activities e.g. good waterproofs and walking shoes are essential for field study visits. If unsure please consult with the group leader. School uniform should be worn unless otherwise stated.
- 2.5 In the interest of Health & Safety, students may use digital equipment such as iPods and similar during a school trip only at the Group Leader's discretion.

Charges for educational visits and activities

Extra-Curricular visits and activities

- 3.1 Where a visit or activity is being provided as an extra-curricular activity (i.e. as an 'optional extra') the school will require parents/carers to pay for the full cost of their child's place.
- 3.2 The charge made in respect of individual students should not exceed the actual cost of providing the optional extra activity, divided equally by the number of students participating.

Curricular visits and activities

- 3.3 It is school policy to request voluntary contributions where charges must be met by the school for curricular visits and activities (i.e. which take place during school hours as part of the National Curriculum, as part of a syllabus for a prescribed public examination that the student is being prepared for at the school, or as part of religious education).
- Parents will be informed from the outset if the visit or activity cannot be funded without voluntary contributions e.g. this might be to fund overnight accommodation for a residential stay.
- 3.5 The voluntary contribution requested in respect of individual students should not exceed the actual cost of providing the curricular activity, divided equally by the number of students participating.

ParentPay: online cashless payment

- 4.1 ParentPay is used for the financial administration of all visits and activities. ParentPay has helped to alleviate the risks associated with students bringing large amounts of cash into school. It has also increased levels of control for parents/carers by ensuring that they are able to view and track payments online.
- 4.2 All payments to the school are made through ParentPay.
- 4.3 If you have any queries regarding ParentPay or require support to activate your online account, please do not hesitate to contact the School Finance Office or email **finance@brannel.com**.

Educational Visits: Terms & Conditions

Deposits

- 5.1 Deposits collected for visits and activities are non-refundable in most cases.
- 5.2 If a student decides not to participate in a reserved visit, cancellation will only be accepted in writing from the parent/carer and the tour operators/booking agencies cancellation charges will apply. The school will attempt to fill cancelled places and endeavour to obtain refunds but this is not guaranteed.
- 5.3 It is noted that where deposits collected for visits and activities are done so according to the tour operator or booking agencies regulations, the terms and conditions of the Tour Operator or Agent will apply.

Insurance

- On trips organised by the school, all members of the school journey party are covered on an insurance policy negotiated by Cornwall Council on behalf of the school. This covers all students on all trips including those abroad.

 A detailed, full copy of the insurance cover is available for inspection in the school.
- 6.2 It is noted that some overseas trips may also be covered by the Tour Operator's own insurance. Full details will be available from the Group Leader organising the overseas trip.
- 6.3 Students are responsible for their own personal belongings; any losses must be reported to the police to enable a claim to be made through the insurance company.

Cancellations and Withdrawals

- 7.1 In the event that a student cancels their participation in a visit or activity, where applicable any monies due to be refunded will normally be returned via the online ParentPay account to the parent/carer who made the payment. The amount of refund is dependent on how late the student is withdrawn from the activity, whether a replacement student can be found and what costs have already been met by the school which cannot be reclaimed.
 - Any withdrawals from activities after the 17th May 2019 will not be refunded and the parent/carer are still responsible for any outstanding monies that are owed.
- 7.2 Where the trip has been organised through a tour operator or other external supplier, the cancellation charges which are described in the booking conditions and/or terms of the insurance will apply.
- 7.3 The school reserves the right to withdraw any student from a visit or activity if the student repeatedly displays poor standards of behaviour in school and it is considered that this behaviour would pose a risk on a visit or activity. This will be at the discretion of the Headteacher. In such a circumstance the school will **not refund any payments made by parents/carers.**
- 7.4 Where a visit or activity is not paid for in full by the 20th May 2019, the school reserves the right to withdraw the student from this visit or activity and will place the student onto free activities available within school.

Debt Management Policy

- 8.1 The school's Debt Management Policy can be viewed on the School Policies page of the school website (www.brannel.com).
- 8.2 Where debt is outstanding in relation to visits or activities, parents/carers are expected to settle the amount owed to the school by a single payment as soon as possible after receiving a formal overdue payment reminder.

 Repayment terms may be negotiated at the discretion of the Governors' Resources Committee and/or Headteacher.
- 8.3 In accordance with the school's Debt Management Policy, where parents/ carers are in receipt of a Third Formal Reminder of Overdue Payment of Debt from the Headteacher and where this debt remains outstanding, the student against whom the debt has been accrued and any siblings at the school will be allowed to participate **only** in free (i.e. non-chargeable) extra-curricular visits and activities until the debt is settled.
- 8.4 For further clarification, the student against whom the debt has been accrued plus any member of this student's household will therefore **not** be allowed to participate in any chargeable extra-curricular activities which include Brannel Challenge activities, summer term Challenge Week visits and activities, ongoing music instrumental tuition or any other chargeable extra-curricular visits, activities or events e.g. the Year 11 Prom.

Parental Consent Form

Please complete and return along with the Activity Form to Reception no later than Friday 18th January.

Student name	Date of Birth	/	/	Tutor group	Year group
I give permission for my son/daughte	er to take part in the activitie	es wee	ek.		
I give permission for my son/daughte	er to be photographed and f	lmed	•		
I agree for my child to travel on the s	school transportation provid	ed.			
MEDICAL INFORMATION ABOUT	YOUR CHILD				
Does your child suffer from a me	dical condition/allergies? \	'es		No	
If yes please give brief details (e.	g. Asthma – takes Ventolin,	allergi	c to	penicillin)	
		•••••			
		•••••	•••••		
Is your child receiving any medica	al troatmont at procent?	/os		No	
If yes, give details of illness/disab	•		von i		
ii yes, give detaiis oi iiiiless/disac	omity, treatment and medica	uone	veiri	r previously reported	
		•••••	•••••		
Name & Address of own Doctor .					
Doctor's Telephone Number					
Does your child have any special	dietary needs?				
Additional Information from Pare	ent/Carer if required?	•••••			
Signed	Paront/Caror	Dat	-Δ		
Signed					
Name		reie	huo	ne No	