



1<sup>st</sup> March 2024

Dear Parent

## ParentPay Cashless Payment System

Within school we operate a cashless payment system. This helps to alleviate the risks associated with students bringing cash into school. ParentPay is a secure and convenient service used to pay for school meals, trips and visits, music tuition and other school items online.

- ParentPay technology uses the highest internet security available. Your card details are not stored in any part of the system.
- Making a payment via your secure online ParentPay account using your credit or debit card is straightforward.
- ParentPay holds a payment history for you to view at any time.
- ParentPay increases levels of control for parents e.g. enabling you to monitor the items your child has purchased from the school canteen.
- If you have more than one child at our school, you can create a single account login for all your children.

## Reminder of Account Activation

As a Parent you will already have a secure online account which is activated using your unique username and password.

Should you need any support in activating your ParentPay account, information can be accessed and FAQ's are available about ParentPay and how to use it on the website [www.parentpay.com](http://www.parentpay.com) or the School Office, can be contacted, [enquiries@brannel.com](mailto:enquiries@brannel.com).

## What is Changing?

From Monday 15<sup>th</sup> April (after the Easter holiday) our school will be a completely cash-free environment.

This means there will no longer be cash loading machines in school, and payments can only be made via your secure online ParentPay account using your credit or debit card.

In the event that you send cash payments into school for any items, your child will be asked to return the payment to you at home. You and your child will be responsible for cash in these circumstances.

If, for any reason, you are unable to pay online using your ParentPay account, please contact us. Card payments may be accepted in exceptional circumstances; however, parents will need to come in to school in person to pay at Reception.

Yours sincerely

Mr C Liles  
Headteacher